

San Joaquin County Employment Opportunity

CORRECTIONAL SERGEANT

About the Position

The Correctional Sergeant is a first line supervisor with the responsibility of supervising sworn and non-sworn personnel on an assigned shift, or perform administrative functions within the Custody Division of the Sheriff's Office. As an important part of the Custody Division, the Department is interested in finding candidates who can demonstrate strong work ethic and leadership skills, including accountability for oneself and others while effectively communicating with both subordinates and management staff.

About the Division

The San Joaquin County Sheriff's Custody Division currently staffs 247 Correctional Officers, 21 Correctional Sergeants, 9 Correctional Lieutenants, 2 Correctional Captain and an Assistant Sheriff. Department-wide, the Sheriff's Office consists of 2 major divisions Fields Forces and Custody. The Field Forces division also provides services to one contract city, Mountain House. There are currently 906 total positions in the Sheriff's Department including 299 Deputy Sheriff positions. Patrol Operations, Administration, and the Jail are located in French Camp.

San Joaquin County Sheriff's Office—Mission Statement

The San Joaquin County Sheriff's Office is dedicated to delivering quality service through the creation of partnerships with the people we serve.

All members of this department will carry out their duties and responsibilities in such a manner as to afford dignity, respect and compassion to every individual with whom they come in contact.

With community partnerships as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in communities and individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics.

Minimum Qualifications

Applicants must be currently employed by the San Joaquin County Sheriff's Department. Please read the Civil Service Rules and Regulations regarding eligibility for promotional examinations (attached).

Experience: Three years working in the classification of Correctional Officer or Deputy Sheriff assigned to the custody facility in San Joaquin County. At least one of these years must have been within the last three years.

Substitution: Experience working in the classification of Correctional Officer or Deputy Sheriff in an STC participating local detention facility may be substituted for up to two years of the above required experience on the basis of 1¼ months of such experience for each month of experience required in San Joaquin County.

Licenses & Certificates: Possession of a valid California driver's license, STC Correctional Officer Core Course certificate, and a certificate of completion of 832 P.C. (laws of arrest).

Recruitment Announcement
1224-RP3002-DP

SAN JOAQUIN
— COUNTY —
Greatness grows here.

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Compensation and Benefits

Approx. Base Salary: \$7,355 – \$8,940 Monthly

In addition to base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- ◆ 1937 Retirement Act plan Safety Member - reciprocity with CalPERS
 - ◆ 125 Flex Spending Benefits
 - ◆ 10 days of vacation leave a year (15 days after 3 years, 20 days after 10 years, 23 days after 20 years)
 - ◆ 12 days of sick leave annually with unlimited accumulation
 - ◆ 14 paid holidays per year
 - ◆ Life insurance
 - ◆ Longevity Pay
 - ◆ Deferred Compensation
 - ◆ Uniform Allowance—\$1,200 annually
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Application and Selection

The competitive process includes submittal of a completed San Joaquin County application package. Resumes will not be accepted in lieu of the required application materials.

Completed application package must be submitted to Human Resources by **December 27, 2024.**

Apply online at: www.jobapscloud.com/sjq/

Or submit to: San Joaquin County Human Resources, 44 N. San Joaquin St., Suite 330, Stockton, CA 95202.

All application materials will be reviewed to determine if candidates possess the minimum qualifications required for the position. Candidates that meet the minimum qualifications and eligibility requirements for promotion, will be invited to participate in the testing process which may include an oral examination.

Candidates who successfully pass all phases of the examination process, will have seniority points added to their final score. Final scores will determine ranking on the eligible list.

NOTE: Applications must be filed with the Human Resources Division before 11:59 p.m. of the final filing date or if mailed, must be postmarked before midnight of the final filing date. No responsibility can be assumed for applications mailed which are not received. Applications sent through inter-office mail may not reach our office until after the final filing date. In this instance, the application will not be accepted because it does not meet the final filing date.

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CIVIL SERVICE RULES AND REGULATIONS

Rule 10 - Section 3 - Eligibility for Promotional Examinations

To compete in a promotional examination, an employee must:

- a. Meet the minimum qualifications of the class on or before the final filing date for filing applications.
- b. Meet one of the following qualifying service requirements:
 - 1) Have permanent status in the Classified Service.
 - 2) Probationary, part-time, or temporary employees who have worked a minimum of 1040 hours in the previous 12 months or previous calendar year.
 - 3) Exempt employees who have worked a minimum of 2,080 continuous and consecutive hours.
- c. Have a rating of satisfactory or better on the last performance evaluation.
- d. If a person whose name is on a promotional list is separated (except for layoff) the name shall be removed from the promotional list.

Exam Weighting

Written & Oral Exam: With both a written exam and an oral exam being administered, the written exam will be weighted at 40% and the oral exam weighted at 60%. Candidates must achieve a minimum rating of 70% on each examination in order to be placed on the eligible list.